



People's Education Society's

DR. AMBEDKAR COLLEGE OF COMMERCE & ECONOMICS

Opp. BEST Depot, Tilak Road (Extn.), Wadala, Mumbai

Instructions for S.Y. B.Com Registration on University website

1. Visit University website at <http://mum.digitaluniversity.ac>. It is recommended that PC or Laptop be used for form filling also ensure there is proper internet access.
2. Click on Mumbai University Pre Admission online Registration 2020-21
3. Fill details under the **Already Student of This University** (it is on the Right side)
4. Enter your PRN number in user name (Search your PRN which is available on the college website under the **NOTICE** Menu which is on right side)
5. In password enter your Date of Birth in the yy mm dd format (last 2 digit of year, month and date in two digit- example 4th Nov. 1979. Enter - 791104)
6. You can generate or retrieve password by using **Forgot password link**. You need to enter details PRN, Date of Birth and Mothers First Name.
7. On successful login you can see your profile. Here **click to Apply Online** seen in the box on the right side of the page
8. Apply Online page you see the instruction - *This link shall be used only when you are seeking admission in higher Course part/ term of the same Course-* **click Apply**
9. Check the name of the course on the left side and if it is **correct i.e B.Com with credits Rev 16 S.Y. B.Com Sem III** click on Apply button
10. Then there will be a pop up message –

Your Current Study Center/College is 45 Do you want to change Study Center/College? If yes then click on OK button or if you want to continue with your Current Study Center/College then click on Cancel

Here you have to **click on Cancel button**

11. In the Course Selection page
Medium of Instructions **click on English button**
The subjects for S.Y. B.Com are
Skill Enhancement Courses Group A (you have to CHOOSE any one of the two subjects)
[UBCOM FS III.5.01] Advertising I
OR
[UBCOMFSIII.5.12] Computer Programming I
Skill Enhancement Courses Group A (Choose)
[UBCOMFSIII.6.1] Foundation Course - Contemporary Issues – III
Core Courses (Choose)
[UBCOMFSIII.7] Business Law I
Elective Courses(Choose)
[UBCOMFSIII.3] Commerce III
[UBCOMFSIII.4] Business Economics III

Discipline Specific Elective Courses Aa (Choose)

[UBCOMFSIII.1] Accountancy and Financial Management III

Discipline Specific Elective Courses Ab (Choose)

[UBCOMFSIII.2.1] Financial Accounting and Auditing - Introduction to Management Accounting

Such table will be displayed

Skill Enhancement Courses Group A	UBCOMFSIII.5.01 - Advertising I
Skill Enhancement Courses Group B	UBCOMFSIII.6.1 - Foundation Course - Contemporary Issues – III
Discipline Related Elective Courses B	UBCOMFSIII.3 - Commerce III
Discipline Related Elective Courses B	UBCOMFSIII.4 - Business Economics III
Core Courses	UBCOMFSIII.7 - Business Law I
Discipline Specific Elective Courses Aa	UBCOMFSIII.1 - Accountancy and Financial Management III
Discipline Specific Elective Courses Ab	UBCOMFSIII.2.1 - Financial Accounting and Auditing - Introduction to Management Accounting

12. Check the Courses (Subjects selected) and also the Programme name & College name which appear on the top of the page

Program Name [Code] B.Com.(with Credits) - Regular - Rev16 - S.Y. B.Com. Sem III

College Name [Code] Dr. Ambedkar College of Commerce and Economics 45

Then Click on Proceed button.

13. Then in the Add Courses Sem IV page you have to **select the same subjects which were selected for Sem III (TALLY THE SUBJECT CODES OF SEM III & SEM IV)**

14. Then the table showing the subjects selected for Sem III and Sem IV will be displayed. **Check if they are correctly selected or not.**

15. In Application Status page Check the details shown under the LIST OF APPLICATION. IF THERE IS ANY WRONG INFORMATION ENTERED AND SAVED THEN CANCEL THE APPLICATION AND APPLY AGAIN. THE BUTTON FOR CANCEL IS ON THE RIGHT SIDE OF THE PAGE

16. IF THE APPLICATION IS CORRECTLY FILLED THEN TAKE TWO PRINT OUTS OF THE APPLICATION FORM AND YOU CAN ALSO SAVE IT IN PDF FORMAT.

In case of difficulty you can contact S. Y. B.Com. Admission Committee Members

Mr. Nitin Khartad (Asst. Prof.) 9869 589 660

Mrs. Ujwala Gaikwad 7045 361 461