

## Instruction for filling the SYBCOM/TYBCOM Class

### Admission form

Academic Year 2021 – 2022.

#### **STEP – 1**

- 1) Student Should visit College website **www.ambedkarcollege.net**
- 2) Go to Online Registration. (Link is available at Right Side Top corner)
- 3) Login with your **USER NAME** and **PASSWORD**
- 4) If you can't login by the above pattern then Click on get User name & Password.
- 5) Enter your registered EMAIL id.
- 6) Login ID & Password will be send to your EMAIL id.
- 7) Make login using login id and password received to your EMAIL id.
- 8) Enter Old Password – New Password – Confirm – Verify your Mobile number and email id – Click on I Agree – Click on Reset Password.
- 9) Login to your profile with new password.
- 10) Go to the last link (Online Registration) Update the Admission form in details such as Personal Details – Address –Passport size latest photograph and Signature – Subject – Select preference of subject group - Upload document – Aadhar Card, Sem – I / II / III / IV Marksheet and Previous year Admission Fee Receipt (Compulsory) – Caste Certificate (Only for Reserve Category) (File size 200 kb)
- 11) Make payment of Rs. 100/- as a registration charges. After successful payment, click on go to home – Click on Preview Tab – Check all the field are correctly filled, if there is a mistake you can edit the form – After verifying all the field click on Confirm Tab – After clicking on confirm tab your admission form is successfully submitted to the college.
- 12) Take the printout of the online payment receipt on PRINT RECEIPT tab.

13) Take the printout of the admission form on the PRINT APPLICATION tab.

## **STEP – 2**

Instruction for paying fee for the Degree College

Academic Year 2021 – 2022.

Admission fee should be paid in ONLINE MODE only.

Admission fee will not be collected at College cash counter due to COVID – 19 Pandemic.

- 1) Student Should visit [www.ambedkarcollege.net](http://www.ambedkarcollege.net) website.
- 2) Go to FEE PAYMENT LINK. Link available at home page.
- 3) Select Institute type – College.
- 4) Enter your register mobile number
- 5) OTP will be send to your register mobile number.
- 6) Enter the OTP received at your mobile.
- 7) After entering OTP your profile will be display along with your name and photo.
- 8) After verifying your profile, go to PAY NOW.
- 9) Select the payment mode such as Credit Card / Debit Card (ATM) / Internet Banking / UPI – PhonePe, Google Pay, Paytm.
- 10) After successfully completion of fee, go to Fee Receipt, take printout from Acknowledgement Receipt column as well as take printout of admission receipt from Detailed Receipt. If print is not available at this link wait for 02 Hours after that the receipt will available on the feepayr portal.
- 11) Students should check college prospectus (online available on collage website for fee structure)

Note-All students who will be registered & will get admission in college (after fee payment) must have to fill up a university admission form([mum.digitaluniversity.ac](http://mum.digitaluniversity.ac))once the link will be open on the University website for admission. Its compulsory to fill up University online form, otherwise, admission will not be considered. Once the link will be open from Mumbai University College will be display it on college website as well as students also check regularly the said link ([mum.digitaluniversity.ac](http://mum.digitaluniversity.ac))

**Those students who have ATKT in more than two subjects, they are not eligible to get the admission for the academic year 2021-22. Students should wait till the guidelines/instructions come from University of Mumbai.**

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